

STUDENTS AND TELECOMMUNICATION/ELECTRONIC DEVICES

School administrators will clearly communicate the expectations of telecommunication device use to all students enrolled in school. This may take the form of a student handbook, classroom discussion, parent notification, school assembly or any other form designed to reach all interested parties. These devices should be "off and out of sight" during the entire school day.

Students who possess and operate telecommunication devices during the school day will be subject to discipline.

The following actions will be taken:

1. Upon the first violation of Policy 3245, any school staff shall confiscate the device from the student and notify the school administrator. The administrator will document the incident, discuss the policy with the student and may return the device at the end of the school day upon student or parent request.
2. A second violation will result in confiscation of the device, notification to the parent and a return of the device to the parent/guardian following documentation and a discussion.
3. Subsequent violations will result in confiscation of the device until the end of the semester and the student will be subject to progressive discipline including suspension.
4. Administrator discretion shall guide the discipline process.