The Board of Directors of Hoquiam School District No. 28 met in session at 5:30 p.m. in the Hoquiam High School Library.

Call to Order
Board President Hoki Moir called the meeting to order with the following present: Board Members: Kathy Eddy, Chris Eide, Christie Goodenough and Don Oliver. Superintendent Mike Villarreal. Business Manager Erica Barrie. Student Board Representatives: Savanna Churlin and Carsyn Munger.

Flag Salute
President Moir asked Director Eide to lead everyone in reciting the flag salute.

Consent Agenda
Director Goodenough made a motion to approve the Consent Agenda which was comprised of the Minutes of the January 17, 2019 Regular Board meeting and the Minutes of the February 13, 2019 Special Board meeting, the Personnel list included the following: Certificated Changes: Resignation: Leah Stubb, Hoquiam High School, Special Education Teacher. Classified Changes: Transfer: Jamie Orama, Districtwide, Health Clerk. LOA Request: Nikki Gaddis, Hoquiam High School, Para Educator. Extra Curricular/Co-Curricular: Resignations: Carlos Hermenegildo, Hoquiam High School, Assistant Soccer Coach; Cameron Parker, Hoquiam High School, Assistant Football Coach. Director Eide seconded. Motion passed 5-0.

Guests
Matt Kemph, Mary White, Elyse Goulet, Katie Barr and Brock Maxfield.

Spotlight on Excellence
Superintendent Villarreal introduced and presented the Spotlight on Excellence certificates to Graduation Specialists Nikki and Aaron Gwin. Principal Brock Maxfield shared with the Board that the two Graduation Specialists are former Hoquiam High School students. Principal Maxfield shared with the Board that Aaron focuses on Math/Algebra 2 and Nikki works on the English side of academics, Nikki and Aaron give updates to Principal Maxfield on how the students are doing and they both are very busy. Director Moir thanked them for the work that they do and how they make the students feel very comfortable, Director Goodenough shared that she feels the same. Superintendent Villarreal shared with the Board that the Graduation Specialists do a wonderful job in helping students succeed.

Public Comment
None.

HMS Student Report to the Board
Gracie Spradlin, Hoquiam Middle School ASB secretary, shared with the Board that the Middle Schools final Knowledge Bowl meet is tomorrow, Friday, February 22, 2019 at Grays Harbor College. The Middle School 8th grade “A” Team received 3rd place and that was the highest place of any team from Hoquiam Middle School.

Boys’ Basketball finished its season with all teams being successful. The 8th grade Varsity team went 4-5; 8th grade JV was 1-8. 7th grade Varsity and JV both won 2 games each.
Volleyball started with over 50 girls participating in 7th and 8th grade. The teams will be divided and schedules should be out in the next couple of days.

Leadership has been working on recognizing students and decorating the gym for the games. The Middle School has a Success Bulletin Board that recognizes students on their achievements both inside and outside of school. Leadership is also painting posters for the gym.

Middle School is scheduling a Dance, however, more chaperones are needed.

Hoquiam Middle School’s Librarian Miss Filmore has been putting on Chess Tournaments for the students at lunchtime.

8th grade Band members were invited to join the High School Band at one of the Girls’ home Basketball games, the students enjoyed the evening and are excited to play for the High School Band next year.

Hope Squad put on many activities last week to promote their cause.

**HHS Student Report to the Board**

Elyce Goulet, Hoquiam High School ASB representative, shared with the Board that they wrapped up the Winter sports games. Boys’ Basketball made it to the second round at districts. In Wrestling two students placed at state; Brady Cummings placed 6th and Antonio Garcia placed 7th. Alex Houbregs received Academic state champion. Spring sports start Monday, February 25, 2019.

Band and Choir are having a concert next week. They just finished selling fudge for their fundraiser. Bank and Choir will be having a Spaghetti Feed and Auction.

FBLA will be sending the following students to state April 10th-13th; Savanna Churlin, Lucy Roloff and Makayla Dollarhyde.

Knowledge Bowl is going to state Saturday, March 23, 2019.

In Drama club there were four showings of the play Cinderella, with many new students participating. The play was fun to watch.

Honor Society is planning Tolo for this Saturday, February 23, 2019. It will be a 50’s theme for the students.

Cheer is planning the Mr. Fantastic Fundraiser with 20 boys participating. Mr. Fantastic is scheduled for Saturday, February 23, 2019 at 7 p.m. the cost of the tickets is $5.00. The profits go to Cheer and is the biggest fundraiser that the high school participates in.

Leadership just finished the More Self Love campaign. Free More Self Love t-shirts were given to all students. Many activities were planned throughout the week, Candy Grams and a Picture Booth. Leadership is planning the Academic and Tolo assembly set for tomorrow, Friday, February 22, 2019. The next big project is Prom which will be in April.
Administrative Reports

The Administrative reports were shared on Monday, February 19, 2019 at the Work Session.

Student Board Representative Report

Student Board Representatives Savana Churlin and Carsyn Munger introduced two of the American Sign Language students along with their teacher Katie Barr. Katie Barr is Hoquiam High School’s ASL teacher. Katie wants to empower students to interact with others using sign language. Two ASL students signed along with songs that were played for the Board.

Superintendent Report

Superintendent Villarreal shared with the Board that Maintenance Supervisor Matt Kemph will be reporting to the Board where we are at with the Construction Company KMB. Matt will share the construction piece and go over what needs to be done with the outside areas at Lincoln Elementary School.

Superintendent Villarreal shared with the Board that a decision needs to be made in regards to the old district office and what needs to be done with it, to keep it or sell it. Superintendent Villarreal shared with the Board his recommendation to sit on the old district office until we know what we should do with it, we could use the old district office for HOMELINK, he would like to see what other options are out there before moving forward with selling it.

Superintendent Villarreal reported to the Board that there are new opportunities to come in regards to Washington Elementary School, discussion followed.

Director Moir shared with the Board that they still need to debate, that if it is not safe enough to house the district office staff then it may not be safe for others to move in to it. The parking lot could be used for overflow but we do need to keep it on the top of the agenda. Director Goodenough shared that she is very much a supporter of selling it and if something is figured out with the building.

Superintendent Villarreal shared with the Board that by this coming June or July we will have a pretty good idea of what we will need to do with the old office. Director Eide suggested renovating it to today’s standards, Maintenance Supervisor Matt Kemph suggested leasing it long term to someone in case we do want the property back. Superintendent Villarreal shared with the Board that there is an opportunity to do something with it, the conversation should be kept open and we will reevaluate it.

Director Eide shared with the Board that the City of Hoquiam is not willing to put any money into the Olympic Stadium, discussion followed. Maintenance Supervisor Matt Kemph shared with the Board that the ESD is staying at Washington School.

Maintenance Supervisor Matt Kemph shared with the Board that he met with Phil Partington, they spoke about matching funds that are available, they were also looking at the square footage of Lincoln Elementary School. The addition does not appear to be added and so they are trying to match up the square footage.

Director Moir asked Matt Kemph what the engineers are giving regards to the timeline at Lincoln Elementary School, discussion followed. Matt Kemph shared with the Board that KMB Construction Company will go aggressive with the High School and that they are now laying out the final pieces before getting started.
Superintendent Villarreal shared next school years calendar options 1 & 2 with the Board. Superintendent Villarreal shared with the Board that before the calendar goes out, the district would like to run it on the website for the families to see which calendar they would like.

Superintendent Villarreal shared with the Board that he would like to table the 3000 series Policies and Procedures, he would like Special Services Director Amanda Wilde to go over the Policies and Procedures before adopting the series.

Superintendent Villarreal shared with the Board some monies coming in to help offset the budget and the restructuring of the finances.

Superintendent Villarreal shared with the Board that he would like to have the AVID teachers attend a Board meeting and share what they are doing with the students.

Superintendent Villarreal shared with the board the possibility of a partnership with the Science Stem Class with up to 50 students around the harbor participating.

Superintendent Villarreal shared with the Board that a few American Sign Language students will be signing along to songs for the School Board. The ASL class will be performing in Aberdeen for the public on Thursday, February 28th at 6:00 p.m. located in Aberdeen High School’s little theatre.

Director Moir asked Principal Maxfield when the next CTE night will be, discussion followed. Director Moir stated that it was neat to see and watch the differences in how the students performed. Principal Maxfield shared with the Board that ASL teacher Katie Barr is also an instructor at Grays Harbor College. Director Moir shared with the Board that he had a deaf student in his class one year and it was very enriching having her teach the other students in the class sign language. Principal Maxfield shared that CTE has already been in discussion regarding the ASL class working with the younger students and that it would be an awesome experience if Lincoln Elementary School students are housed at the High School, discussion followed.

### School Board Reports And Comments
Director Oliver shared with the Board that the play Cinderella was wonderful.

### Student Representative Reports
School Board Representative Savanna Churlin shared with the Board that American Sign Language teacher Katie Barr, wants to empower her students to interact with others using sign language. Savanna shared that Mrs. Barr’s favorite moments are when students finally understand what they are signing. Savanna shared with the Board that it’s a great experience having this class in our school. Savanna shared with the Board that Mrs. Barr is also a communication therapist and works with the new SLP’s and nonverbal students.

### Accounts Payable
Director Eide reviewed the January 2019 Accounts Payable and Payroll and made a motion to approve, Director Oliver seconded. Motion passed 5-0. Business Manager Erica Barrie explained to the Board how the department of ecology has certain standards on how they scrap an old school bus, and that we will be receiving a grant for $35,000 and an additional amount of $250.00 for the scrapped bus. It costs the district $141,056.21 for a new bus, discussion followed.
Treasurer’s Report

Business Manager Erica Barrie shared with the Board that enrollment is at 1611.39 FTE and is above budget of 1574 which includes HOMELINK. Erica shared that enrollment was projected higher and that it generates revenue for salaries, it is getting very close to meeting that amount. HOMELINK has a great deal of money, the district can transfer a teacher over to HOMELINK and if not used at HOMELINK the money will be returned to OSPI.

Director Moir asked Business Manager Erica Barrie about the enrollment with K12, HOMELINK and Gravity, discussion followed regarding senior class size. Erica shared that the fund balance is healthy and the district is trying to keep it that way.

Director Eide asked Erica in regards to spending money at HOMELINK if it can be shared with other entities as a benefit to the other schools, discussion followed.

Superintendent Villarreal shared that HOMELINK now has a waiting list for students that want to enroll, they are above capacity as of now. Director Eide shared with the Board that there are many benefits with the students being at the YMCA, discussion followed.

Old Business:
Second Reading 3000 Series Policies and Procedures

Director Eide made a motion to table series 3000 Policies and Procedures. Series 3000 Policies and Procedures will be approved at the March 21st Regular Board meeting. Director Goodenough seconded. Motion passed 5-0.

New Business:
1. Out of District Travel Request – HMS Staff Development AVID Summer Institute

Director Eddy made a motion to approve the Out of District Travel Request for Staff Development at AVID Summer Institute, July 21-24, 2019 in Anaheim, California, Director Eide seconded. Motion passed 5-0.

2. Out of District Travel Request – HHS Marching Band to Victoria, Canada For “Victoria Days Parade” May 18-20, 2019

Director Eddy made a motion to approve the Out of District Travel Request for HHS Marching Band to Victoria, Canada for “Victoria Days Parade” & Festivities, May 18-20, 2019, Director Eide seconded. Motion passed 5-0.

Adjourn

Director Moir made a motion to adjourn the Regular Board meeting at 6:51 p.m. Director Oliver seconded. Motion passed 5-0.

The Executive Session began at 7:00 p.m. Director Moir moved to extend Superintendent Villarreal’s current contract one additional year through the 2021-22 school year. Director Goodenough seconded. Motion passed 5-0.
Director Eide made a motion to approve a salary increase for Superintendent Villarreal to match administrator raises effective January 1, 2019. Director Eddy seconded. Motion passed 5-0.

Director Oliver made a motion to adjourn at 8:13 p.m. Director Eide seconded. Motion passed 5-0.

**Warrants Approved ~ School Board Minutes**

**February 2019**

**Accounts Payable General Fund Vouchers**

#738825 ~ #738864  
#738872 ~ #738874  
#738876 ~ #738917  
# ~ #

Void #

$401,025.90

**Payroll General Fund Vouchers**

#738918 ~ #738950

$1,624,190.56

**February 2019**

**Total Issue General Fund**

$2,025,216.46

**Accounts Payable Capital Project Fund Vouchers**

#738871

# ~ #

**February 2019**

**Total Issue Capital Project Fund**

$13,500.00
Accounts Payable Associated Student Body Vouchers
#738786 ~ #738791
#738865 ~ #738870
# ~ #
# ~ #

Void #

February 2019
Total Associated Student Body Fund
$5,785.40

Accounts Payable Private Purpose Trust Fund Vouchers
#

February 2019
Total Private Purpose Trust Fund
$0.00

Accounts Payable Transportation Vehicle Fund Vouchers
#738875

February 2019
Total Transportation Vehicle Fund
$141,056.20

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Board President                                                                 Superintendent/Secretary